



# P&C Annual General Meeting

## 8 September 2020

*Supporting our school, our students, and our school community*

Meeting: Annual General Meeting  
Meeting Date and Time: Tuesday, 8 September 2020 from 7:00pm  
Location: Manly Golf Club, Balgowlah Road, Balgowlah and via Zoom

## AGENDA

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7:00pm	Meeting open	Tracey Martin 2019 P&C President
7:02pm	Conflict of Interest Declaration	Tracey Martin
7:03pm	Attendance and Apologies	Tracey Martin
7:05pm	Minutes of 2019 AGM <b>Motion 1:</b> That the MW P&C Association's Minutes of the 2019 AGM be received and adopted.	All
7:10pm	Review of Open Action Items <b>Motion 2:</b> That the MW P&C Association's 2019 AGM Action Items have been received.	Owners
7:15pm	President's Report, including P&C Annual Report, By-Laws and Constitution <b>Motion 3:</b> That the MW P&C Association's By-Laws is amended to include the new Prescribed Constitution for online meetings.	Tracey Martin
7:25pm	Treasurer's Report, including Budget and Audit Report <b>Motion 4:</b> The Manly West P&C Association Audit Report for 2019 has been received. <b>Motion 5:</b> The Manly West P&C Association appoints Gerard M Hughes, CPA, as the auditor of the MW P&C Association for the 2020 financial year. <b>Motion 6:</b> That the Manly West P&C Association's 2020 budget is approved <b>Motion 7:</b> The MW P&C Association member fees be maintained at \$1.00 per tenure year.	Tony Falzarano 2019 P&C Treasurer
7:30pm	Principal's Report, including MWPS Annual Report	Julie Organ MWPS Principal
7:40pm	Presentation of Life Memberships	Tracey Martin
7:45pm	Elections for 2020 P&C Positions - Office Bearers, Executive and Sub-committees	Presiding Officer
7:55pm	Delegated Officers for Financial Transaction <b>Motion 8:</b> That the President, Treasurer and both Vice Presidents are appointed as delegated authorised officers as signatories on all P&C bank accounts and that all expenditure must be signed either in writing or electronically by two of the four delegated authorised officers.	Tony Falzarano
7:56pm	Welcome and hand over to Incoming Members	Tracey Martin
8:00pm	Meeting close	

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**AGM Reports** are available on the P&C website  
**Other Business** may be discussed at the General Meeting of members.

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