

New Parent Information Pack 2020

Welcome to Manly West Public School. We have a very strong school community and we encourage you to join in and make a difference to your child's experience.

There are many ways you can be part of this dynamic and fun community –from classroom activities and programs to the Parents and Citizens Association (P&C) – there's plenty to make you and your family feel welcome.

The Manly West P&C is a vital part of the school community and has a proud history of helping make Manly West the Best.

We provide a range of services that support Manly West students including:

- Before and After School Care (BASC)
- Band
- Canteen
- Kitchen Garden
- Uniform

The P&C is also active in areas of:

- Events and Fundraising
- Enrichment programs for students and families
- Environmental and sustainability programs
- Sun safety and awareness activities
- Traffic and road safety of the students

Our aim is to bring parents, citizens, students and teaching staff together and assist in providing and maintaining equipment, tools and resources for the school over and above departmental funding.

Over the years, through the support of the school community, the P&C has funded key resources for the school including the coloured equipment, the Kitchen Garden, the BASC amphitheatre, the oval upgrade and the COLA. The P&C has also provided classroom resources and sporting equipment. Our latest major project was the installation of the two new BASC buildings to support the needs of parents and increasing the BASC numbers.

To make all these things possible, we rely heavily on the support of our school community and volunteers.

Getting Involved

It's easy to become involved in the P&C. You can do this by:

- Volunteering in many of our broad range of activities, and/or
- Becoming a member of the P&C and attending a General Meeting or joining one of the sub-committees or the Executive Committee.

Information on how to volunteer and the dates for general meetings and sub-committee meetings can be found in the school's newsletter and on the P&C website www.manlywestpandc.org.au

What we do

The following pages explain the services and activities we offer the school community. Should you require any further information please contact us via our website www.manlywestpandc.org.au

Canteen

The Manly West Canteen operates five days a week and serves a delicious range of food for breakfast, morning tea, lunch and occasionally after school.

The canteen is committed to providing fresh, high quality meals and healthy eating options and follows the Fresh Tastes NSW Healthy School Canteen Strategy.

<https://healthyschoolcanteens.nsw.gov.au/>

Volunteering: The canteen really is the place to be. The kettle is always on and the conversation runs freely. You'll also receive free snacks, tastings and canteen vouchers as an incentive!

Volunteers help us keep our prices down so please consider helping out.

Parents, carers, grandparents, aunts and uncles are all welcome. You can sign-up for as little as a shift a year or even choose a weekly or monthly commitment.

Shifts are:

- 9:20am-12pm
- 12pm-2pm

Drop by the canteen for more information or sign up at www.manlywestpandc.org.au/volunteer

Ordering and Menus

Our recess and lunch menu items are listed on the P&C website www.manlywestpandc.org.au/canteen

You may place your orders at the canteen or, if you prefer, avoid the queues and place advance canteen orders via the Flexischools website www.flexischools.com.au

Kindy Kids have a special orientation day to learn how the canteen works and from then they are free to order those tasty treats at recess and lunch.

Orders for lunch are to be placed with the canteen before 9:00am.

For further information visit

www.manlywestpandc.org.au/canteen

Uniform

The Manly West Uniform Shop stocks all Manly West uniform items.

There are two options for purchasing uniform items:

- In person at the uniform shop, or
- Through the Flexischools website www.flexischools.com.au

New parents to Manly West can order uniforms via either purchase option. Uniform orders through Flexischools are processed daily and are delivered to the school office for new Kindy starters. Parents are notified by text message when their order is ready for collection. Orders for older students are delivered to their classroom.

There's also a second-hand option where uniforms can be purchased at heavily discounted prices. Please visit the Uniform Shop to pick up a bargain.

Payments at the Uniform Shop can be made via cash, EFTPOS or credit card.

Volunteering: Volunteers are always welcome in the Uniform Shop. Drop by to find out more or sign up at www.manlywestpandc.org.au/volunteer.

Opening Times

The shop is generally open once a week on alternating Monday afternoons and Thursday mornings during school terms only.

Opening times are listed on the door of the Uniform Shop and in the Manly West newsletter.

For further information visit

www.manlywestpandc.org.au/uniform

Before and After School Care (BASC)

The Manly West P&C is very proud to offer high quality, not-for-profit before and after school care to the families of Manly West. We are currently licensed to offer care for 210 children each morning and afternoon. We also offer care on pupil free days.

Quality and Engaging Care

The MW BASC is highly regarded amongst the school and wider community. Children participate in a range of activities including craft, sport, cooking, drama, games and much more. The Centre also offers incursions where specialist providers provide diverse and inspiring activities in which children can participate.

Special theme days are run throughout the year including picnics, parties and appearances by special guests to celebrate various occasions. Parents are notified of these special occasions in advance.

Rates and Hours

Manly West Before and After School Care is an Approved Childcare provider. Child Care Benefit and Tax Rebates are available to eligible children.

The Manly West Before and After School Care Centre operates the following hours:

Before School Care	7:00am to 9:00am
After School Care	3:20pm to 6:30pm

Before School Care	\$12.90
After School Care	\$20.80

Enrolments

All Manly West families are eligible to enroll at BASC.

Please be aware that there are significant waiting lists for BASC across all year groups from Kindergarten through to Year 6.

We continue to look at ways of expanding BASC numbers to meet the needs of the MW families. In 2019, we installed two new buildings and we granted permission by the Department of Education to use one of the school classrooms to increase our BASC student numbers.

Should you require care please notify the BASC administration as soon as possible.

To register go to
<https://manywestbasc.hubworks.com.au>

1. Click **Enrol**
2. Enter your **Child's Details**
3. Enter **Parent 1 Details**
Parent 1 is the parent registered to claim the Child Care Subsidy. Bank account details are not required in this section.
4. Enter **Parent 2 Details** if applicable
5. Enter **Emergency Contacts & Authorisations**
6. Enter **Health & Medical Information**
7. **Immunisations**- not required
8. **iPay Request**
Enter your preferred Payment Method for direct debit
9. **CLICK SUBMIT**

We are legally required to prioritise some children under federal legislation.

Please note that whilst we do try to offer places to all families - registering your child DOES NOT guarantee a place.

For more information please contact BASC on 9948 8113 or admin@mwbas.com.au

Band

The multi award winning MW Band program is a big part of the MW community and is available to students from Year 3 onwards. There are four bands – the training band, intermediate band, performance band and concert band. Students in K-2 will be entertained by the bands at assemblies and special events throughout the year.

The Kitchen Garden

The Stephanie Alexander Kitchen Garden program was implemented in 2012.

The program supports a range of curriculum areas across a number of key learning areas, and it is often referred to as our 'outdoor classroom'. All students from Kindergarten to Year 6 will have an opportunity to use this outdoor classroom throughout the year.

The Kitchen Garden program provides an opportunity for students to plant, harvest, prepare and share food grown.

Parents and community members are invited to assist with the maintenance of our garden and to support students with cooking and art projects when required.

The Kitchen Garden program is a place where our garden grows and so do our students!

The P&C Sub-Committees

Events and Fundraising committee host a range of social events and fundraising programs each year to help build the sense of school community and to raise much needed funds for the school. To ensure we cater for all tastes the P&C hosts at least one event and one fundraising program each term. The first event on the school calendar is the exclusive Kindy Parents Cocktail social event. See section below.

Enrichment committee runs programs for students and at times families as well. These are usually held on a weekend or an evening at the MW school campus.

Environmental and Sustainability committee researches and investigates ways the school can reduce waste and be more energy efficient.

The **Sun Safety** committee supports the Sun Smart program and ensures the students become sun smart aware.

Traffic committee engages in traffic awareness and safety programs, particularly parking areas and the two kiss and drop zones.

P&C Contributions

The P&C Contribution are voluntary payments that help provide amazing resources to all Manly West students.

The amount appears on your child's semester account and the recommended amount payable is \$75 per student or \$150 per family.

Each year the payment alternates between the Library Fund and the Building Fund.

The funds raised through the contributions benefit all students in the school and allows the school to provide quality resources and facilities for our students over and above department funding.

The best thing . . . Your P&C Contribution is fully tax deductible.

Class Parents

Class Parents act as the vital liaison between the classroom teacher and the parents and carers of students.

Class parents also pass on important information to the class from the P&C.

Being a class parent is a brilliant way to get to know people, including your child's class teacher, and to know what's going on at the school.

Please consider becoming a class parent. More information will be available during the Term 1 information briefing sessions.

P&C News and Information

All the latest P&C information can be found in the school's newsletter which is distributed each week by email, it can also be accessed via the school's website.

<https://manlywest-p.schools.nsw.gov.au/>

When special events or activities are happening the P&C may also send an email via the school network or your class parent.

More detailed P&C information including details about our programs and activities, reference documents, minutes of previous meetings can all be found on the P&C website www.manlywestpandc.org.au

Proudly Supporting our School

The MW P&C is a not for profit organisation and all monies raised go directly back to our school.

Join our dynamic school community.

There are a number of ways you can become involved in the school community.

The P&C will regularly call for volunteers to assist with events, fundraising initiatives and working bees. There's also the canteen, uniform shop and kitchen garden.

The P&C can make a difference to you and your child's school experience. Please help us keep Manly West the Best and join the P&C.

Membership costs just \$1. Join as general member or a sub-committee member or nominate for an Executive member position at the next Annual General Meeting that is held in Term 1 each year.

Kindy Parents Cocktails

Please join us at the Kindy Parents Cocktails function exclusive to parents of Kindergarten students.

The event is a fabulous way to get to know other parents in your child's class and year group.

The Kindy Parents Cocktails function will be held on Friday, 28 February 2020 from 7pm at the Manly Golf Club.

More information about this event will be distributed early 2020.

Contact Us

Should you require any further information please contact us at any time via our website. www.manlywestpandc.org.au/contact-1

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