



# P&C Annual General Meeting

## 1 June 2021

*Supporting our school, our students, and our school community*

## AGENDA

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7:00pm	Opening of meeting	Tracey Martin 2020 P&C President
7:02pm	Conflict of Interest Declaration	Tracey Martin
7:03pm	Attendance and Apologies	Tracey Martin
7:05pm	Minutes of 2020 AGM <b>Motion 1:</b> That the MW P&C Association's Minutes of the 2019 AGM be received and adopted – previously voted on at the 2020 T4 General Meeting.	All
7:10pm	Review of Open Action Items <b>Motion 2:</b> That the MW P&C Association's 2019 AGM Action Items have been received.	Owners
7:15pm	President's Report, including P&C Annual Report, By-Laws and Constitution	Tracey Martin
7:25pm	Treasurer's Report, including Budget <b>Motion 3:</b> The Manly West P&C Association Audit report for 2020 has been tabled and accepted. <b>Motion 4:</b> The Manly West P&C Association puts to tender the Auditor for the 2021 financial year and announces recommended Auditor at the 2021 Term 4 General Meeting. <b>Motion 5:</b> That the Manly West P&C Association's 2021 budget is approved. <b>Motion 6:</b> The MW P&C Association member fees be maintained at \$1.00 per tenure year.	Tony Falzarano 2020 P&C Treasurer
7:35pm	Principal's Report, including MWPS Annual Report	Julie Organ MWPS Principal
7:45pm	Presentation of Life Memberships	Tracey Martin
7:50pm	Voting on Positions for 2021	Presiding Officer
8:20pm	Delegated Officers for Financial Transaction <b>Motion 7:</b> That the President, Treasurer and both Vice Presidents are appointed as delegated authorised officers as signatories on all P&C bank accounts and that all expenditure must be signed either in writing or electronically by two of the four delegated authorised officers.	Tony Falzarano
8:22pm	Hand-over to new Incoming Members	Incoming President
8:25pm	Meeting close	Incoming President

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**AGM Reports** are available on the P&C website

**Other Business** may be discussed at the General Meeting of members.

Please submit agenda items by email to [secretary@manlywestpandc.org.au](mailto:secretary@manlywestpandc.org.au)

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