
Agenda: P&C General Meeting – Term T4 2019
Meeting Date: Tuesday, 19th November 2019
Location and Time: Manly West Public School Library at 7.30pm

1. WELCOME AND FORMAL OPENING OF MEETING

2. APOLOGIES

3. MINUTES OF THE PREVIOUS MEETING

Review and approve the minutes of [General Meeting held on 10th Sept 2019](#)

4. BUSINESS ARISING FROM THE PREVIOUS MEETING MINUTES

None

5. CORRESPONDENCE

None

6. REPORTS

- 1. PRINCIPAL'S UPDATE**
- 2. PRESIDENT'S UPDATE**
- 3. TREASURER REPORT**
- 4. FINANCE REPORT**
- 5. BEFORE AND AFTER SCHOOL CARE (BASC) REPORT**
- 6. CANTEEN COMMITTEE**
- 7. EVENTS AND FUNDRAISING COMMITTEE**
- 8. UNIFORM COMMITTEE**
- 9. BAND COMMITTEE**
- 10. TRAFFIC COMMITTEE**
- 11. ENRICHMENT COMMITTEE**
- 12. ENVIRONMENT COMMITTEE**
- 13. CARNIVAL COMMITTEE**
- 14. SUN SMART REP**

7. GENERAL BUSINESS

Approval of Calendar for 2020 - Executive Committee have reviewed the 2020 Calendar once adopted at the General Meeting the calendar will then be distributed. Changes can always be made to events or meetings if necessary.

8. CLOSE

The Next Meeting is proposed for 10th March 2020 at 7.30pm in the School Library.

TREASURER'S REPORT

Overall Financials - Each of the main financial sections of the P&C are doing well and continue to be ahead of or in line with budget.

Carnival Results - The 2019 Manly West Carnival was an enormous success in all aspects, including financially. A high-level summary of the results appears below:

- Total Income: \$123,966 (includes \$13,000 sponsorships and donations)
- Total Expenses: \$46,561
- Net Profit: \$77,405

BASC Expansion - As mentioned in the previous P&C meeting the NSW Government introduced a \$50 million Before and After School Care Infrastructure Fund on 1 July 2019, as part of its commitment to making before and after school care available to parents of all primary school students in government schools by 2021. Services approved to support government schools can apply for grants of up to \$30,000. The P&C is in the process of applying for this grant for expenditure on the BASC expansion from 1 July 2019. We have been advised that expenditure prior to 1 July 2019 cannot be included.

Julie Organ has advised that the school has paid approximately \$20,000 for fencing, plants, floodlights and timers to support the BASC Expansion. If the P&C are unable to reach the maximum \$30,000 grant amount, we may reimburse the school for some of this expenditure as we can recoup the costs via the grant.

The BASC Catering Manager has asked the P&C to look into converting the existing partly finished kitchen in the school hall into a better functioning kitchen that can be used by BASC staff to prepare food for BASC children. The current arrangement where food is prepared in the Canteen is not very efficient due to storage constraints in the Canteen and the Canteen not being available until after 2pm. I am currently exploring options with the BASC team.

School Contributions - The school has received P&C contributions of over \$38,000. Thanks to all the parents who have made contributions. These funds will be used to assist with building upgrades, works and maintenance.

New Cash Register for the Uniform Shop - The P&C has purchased a new Square POS system (including cash register) and an iPad for the Uniform Shop. This system has now been set up for the P&C by Ben Goodland.

Tony Falzaarano
Treasurer
treasurer@manlywestpandc.org.au

FINANCE COMMITTEE REPORT - NONE SUBMITTED

BEFORE AND AFTER SCHOOL CARE (BASC) COMMITTEE REPORT

BASC Expansion - All rooms are now fully operational.

Enrolments and waiting lists - As at 29th October, the following provides a summary of the waitlist for each session together with a comparison to the positions as at the date of the BASC Committee meetings for Terms 1-3:

	BEFORE SCHOOL					AFTER SCHOOL				
	Term 4	Term 3	Term 2	Term 1	Mvmt T1-T4	Term 4	Term 3	Term 2	Term 1	Mvmt T1-T4
Mon	-	45	104	137	137	55	119	167	197	142
Tue	-	66	131	173	173	44	125	193	225	181
Wed	-	46	95	135	135	30	101	158	210	180
Thur	-	27	78	124	124	54	120	179	230	176
Fri	-	21	74	113	113	-	75	132	162	162

What a difference a year makes! - We now have vacancies for all morning sessions and Friday afternoons – unprecedented in recent years. Sarah Peters and the team have been working hard to confirm current user requirements for 2020 and is pleased to report that she was able to meet all requests to reactivate sessions from parents. She has now commenced offering places to Kindy 2020 students – with priority going to siblings of existing users but some spots already being able to be offered to new families to the school.

The Committee reviewed the Inactive Policy at their meeting and made only one update to it: that parents are now required to confirm their wish to remain inactive for any particular session once each year, otherwise they will be removed from the inactive list. This will assist in the management of what are now relatively large inactive lists for all sessions. The Committee has undertaken to further review the Inactive Policy in 2020 once Kindy enrollments have settled in.

Finances - The Term 3 operating result was on on-budget deficit of \$2,630. When combined with the Term 1 and 2 operating results the year to date result is a modest deficit of \$3,046 representing a \$2,718 improvement to budget. Revenue for Terms 1-3 is \$836k which is \$72k below budget, with expenditure also of \$839k which is \$75k below budget.

Revenue is down against budget due to permanent spots taking a little longer than anticipated to fill. BASC management monitored the position closely and provided regular reporting to the BASC Treasurer and Chair and the P&C Treasurer throughout Term 3 and continue to do so in Term 4.

Building & Facilities

- o K/1 BASC underwent works in the Spring holidays to replace/upgrade the lighting in the ceiling – the room was completely emptied ahead of work and moved back in ahead of Term 4 commencing. Our thanks to the school for organizing these improvements
- o The K/1 BASC roof is due to be replaced over the weekend of 16-17 November. These works were identified by the NSW Dept of Education Asset Management Unit and have been carried out by them. Again, our thanks to Julie for working with BASC management to minimize disruption to the service.
- o Catering facilities – during Term 3 we trialled sharing Canteen facilities for the preparation of feed for the expanded centre. Unfortunately, this has not been a smooth experience for either BASC or Canteen staff and alternative solutions are being explored. Sarah Peters is working with Tony Falzarano, Isobel Carter, the Band Committee and the School to determine whether a space in the hall might be fitted out and be used for designated BASC food preparation.

Centre administration and staffing

- o BASC was subject to a spot check by the Early Childhood Education and Care Directorate. The review included an inspection of the new rooms but also a thorough inspection of centre policies and procedures and conversations with various staff. The inspection was successfully completed with just 3 items of administration for Sarah Peters to update.
- o Arising from this review, BASC have introduced a Diabetes Policy.
- o Five new and two returning casual staff have been engaged to ensure rostering for all rooms are adequate.

OPPORTUNITY TO BECOME INVOLVED - Guy Holley, our long-standing Treasurer, will be leaving the school in 2020. Guy has made a wonderful contribution to BASC and the Committee over his long tenure and we thank him for his guidance and support over many years – we will farewell him properly at our Term 1 Committee Meeting! We are therefore looking for a parent to volunteer to the position of Treasurer at the AGM next year – please consider taking on this role – if you have any questions please feel free to contact me or Guy.

Meeting dates

The next BASC Committee meeting will be held on Tuesday 11 February 2020 at 6:30pm in Year 3/4 BASC.

Sarah Falzarano
BASC Chairperson

CANTEEN COMMITTEE REPORT / CANTEEN MANAGERS' REPORT

OPERATIONS

Staff - Canteen staff are being rearranged, as we lose our biggest asset Natalya Hansson at the end of the year (due to her child moving to high school), therefore several staff switches have been made to anticipate 2020.

Fridge - Request made for deposit money (\$150) in order to secure Emma & Toms fridge. This fridge is provided for free, as long as we order our sugar-free flavoured milk and juice from them.

Menu Changes - The canteen has implemented a new beef burger to be added to the Tuesday Specials menu for Summer. Maximum 30 each Tuesday– (25 online and 5 over the counter)

Suggestions for 2020 menu - Are always welcome but bear in mind we need volunteers to make any labour intensive food. Also we need to be mindful of the [Healthy Canteen Policy](#) which is mandated for 2020 start ...ie no soft start date.

Approx 24000 school lunches are made each year - Thanks to our wonderful volunteers who made it happen. If you know of anyone who would like to volunteer please get in touch. We welcome grandparents, mums and dads, uncles and aunties. No cooking experience necessary.

2020 Volunteers - We continue to use sign up to gather volunteers, an online roster system. We will be distributing the 2020 volunteers sign up to the existing volunteers soon and will need to fill 820 spots to fully cover the four terms. Once the kindergarten parents have settled in we will distribute the sign up information to the new parents to encourage new families to join in the fun. The sign up will also be available on the MWP&C website.

Canteen Whatsapp - Is proving useful for last min communications within the existing volunteer group. To join the group email your name and phone number to canteen@manlywestpandc.org.au

STUDENTS WITH NO LUNCH/FRUIT/RECESS - \$635 outstanding in IOU's!! - Further to the last canteen report of children presenting to the canteen with no lunch (forgotten, dropping, birds eating it and even kids stealing from each other's bag!!), the canteen now have an issue with IOU payments reimbursement. Presently the chasing of outstanding monies falls onto canteen staff and MW admin staff responsibilities.

This debt belongs to the number of students by year as follows:

Kindy	39 students	= \$ 94.40
Year 1	30 students	= \$ 97.80
Year 2	25 students	= \$127.90
Year 3	42 students	= \$107.70
Year 4	28 students	= \$ 86.30
Year 5	29 students	= \$ 56.80
Year 6	29 students	= \$ 46.20

The canteen propose one of the following three solutions be adopted by the school and P&C to solve this recurring issue:

1. Any outstanding monies at the end of semester one and two are added to school semester accounts. (loss on Year 6 semester two would have to be written off due to children leaving at year end)
2. The P&C allocate a dollar value to the provision of either a free cheese or vegemite sandwich as a default position. (and a gluten-free equivalent if required). Can this be co-funded by the school?
3. A direct debit authority is signed by the parent which authorises any debt incurred by the student obtaining food from the canteen to be automatically deducted from a nominated account – set up in flexischools.

Any suggestions would be welcome, especially with regards to admin follow up!

CANTEEN USE BY BASC - After initial teething problems, BASC use of the canteen space seems to be going well. The original issue of sharing fridges seems to be resolved with Dairy Farmers donating the previous fridge to MW, therefore a spare fridge became available which has taken the pressure off. The only remaining issue with Summer approaching, is the freezer space. However, the canteen understands that this is being addressed by Isobel, with her funding request for a new freezer.

RECYCLING IN THE CANTEEN - Proposal to abolish bottled water in the canteen. The canteen would like to phase out bottled water in 2020. Reason for this is unnecessary plastic use and reduction of single-use plastics across the school.

Parent roster for recycling items - Currently soft plastics and plastic bottles are being collected by the canteen but room is scarce and it collects without the next step of dropping it off to be recycled. Possible solution is to have a weekly parent roster to collect plastic bottles 1-2 times per week and recycle at the local "return & earn" with soft plastics dropped off at Woolworths. This would be advertised to those families who were truly committed to the recycling cause (similar to the chook minding roster).

OUTSTANDING ISSUES

Cleaner service – another issue with the cleaners (or lack thereof) where cockroaches were left dead under canteen managers desk for 10 days! Email was sent to the office for follow-up at monthly meeting.

Action: To follow up discussion held and course of action proposed.

Aurdry Watson
Canteen Co-Ord
canteencoord@manlywestpandc.org.au

FUNDRAISING AND EVENTS COMMITTEE REPORT

Entertainment™ Book Memberships - April through November 2019 - Sales Coordinator: Tracey Martin

- Online orders www.entbook.com.au/2y00428
- The current sales period has now closed.
- We received a total of 32 orders
- Voucher books = 14
- Digital memberships = 38

Entertainment Book Memberships have now gone digital. Voucher books will no longer be available. New memberships will last for a full 12-month period from the date of purchase.

The Executive agreed at last week's meeting that we should continue to provide this service to our school and local community.

Contact Tracey Martin by phone 0408 884 959 or email tracey.mwpc@hotmail.com

Total fundraising amount \$448.

THRIVE! The KG Cookbook - Coordinators: Carolyn Miles, Jan Beacham, Jessica Kirkham and Tracey Martin - Now through mid December

- New Christmas campaign now on.
- Order via Flexischools and Cash Sales under the big tree on Friday 22 and 29 November from 3pm
- Funds raised will assist the Kitchen Garden program.

Contact: carolynjmiles@gmail.com

BAND – Christmas Hamper Raffle - Coordinator: Nicole Macnicol - Now until 5 December

- Two mega raffles now on sale.
- Order via Flexischools (tickets delivered to child's classroom) and Cash sales outside the hall on Mornings – Tuesdays and Thursdays from 8.50am – 9.30pm and Afternoons – Monday, Wednesday and Fridays from 2.45pm – 3.30pm
- Funds raised will assist the MW Band program.

Contact: band@manlywestpandc.org.au

The Pick-Up - Tuesday, 6 November 2019 - Coordinator: Tracey Martin

- The Pick-Up is social event to bring the school community together.
- The Pick-Up is a FREE Event and is held on Melbourne Cup day and coincides with the school pick-up bell.
- The event is a sponsored event and there is no cost to the P&C.

- Over 40 people attended the event in the hall. Demographics included parents, grandparents, pre-schoolers and toddlers. Everyone who attended was very thankful for the event being held saying they had a fantastic time and would have missed out on a social event had it not been held.

Many thanks to Vicki Harris from V-Lish and Catering Northern Beaches for providing the catering and to Tom Hutton, Headland One for the artwork.

Thanks also to our parent volunteers Christine Cammack and Kate Mooney for helping on the day with event logistics.

Attendees: 40 plus

Sponsors: V-Lish, Catering Northern Beaches and Headland One

Cost to P&C: Zero

P&C Sponsors and Donors - We continue to seek sponsors for our events, activities and programs. Prior to securing sponsorship please ensure you check with the P&C Exec Committee to ensure we keep our sponsorship programs consistent. New policy documentation from the DoE impacts the types of sponsorships we can offer.

WHAT'S ON IN 2020...

CONFIRMED

Term 1	Kindergarten Parent Cocktails	Friday, 28 February
Term 1	Easter Morning Tea	tba xx April

PROPOSED

Term 2	Mothers and Carers Day stall	Friday, 8 May
Term 2	Comedy Night	Saturday xx June
Term 3	Fathers and Carers Day stall	Friday, 4 September
Term 3 or 4 production	Kids fun program (perhaps colour run)	pending school

For more information about P&C Events and Fundraising activities, please email events@manlywestpandc.org.au

UNIFORM COMMITTEE REPORT

All going well at the Uniform Shop !

Tasks completed during 2019

- Stocktake at end of Term 3 - 2019.
- Approx 140 Uniform online orders fulfilled via Flexischools in Term 3.

In progress Term 4

- Ben has received all paperwork ready to setup Square system, waiting until after Kindy Orientation to commence this project (planned for 29th Nov - 1st Dec)
- Had 1st Kindy Orientation last week, went smoothly (Sales figures slightly above

last year - year to date)

To Do

- Stocktake after Kindy Orientation to upload to square.
- Continuing to promote the use of Flexischools for uniform purchases.
- Continuing to deliver all orders within 48 hours.

Information

- We have 10 volunteers to assist weekly, 1 shift (approx 2 hours) per term
- Approx half orders received via Flexischools per week
- I will be leaving the Uniform Shop approx end Feb 2020 (as my third child will be finished at MW).
- The uniform manager's position will be advertised in the newsletter on Week 6 - applications close in Week 8 - Friday, 4 December. Interviews will then be held and the successful applicant will be appointed by the end of week 10.
- I will do all clothing orders for Winter stock and Kindy Orientation 2020 with the newly appointed applicant.
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- No Uniform items have been changed.

Should you have any queries, please contact me.

Kind Regards
Natalya Hansson
0403 806 339
uniform@manlywestpandc.org.au

BAND COMMITTEE REPORT

Band Membership - As at October 21 there are 176 students enrolled in the Band program.

Training	71 (79 in Jan 2019)
Intermediate	33 (34 in Jan 2019)
Concert	30 (33 in Jan 2019)
Performance	42 (43 in Jan 2019)

Budget for 2020 & Semester Payments - All invoices have been paid for 2019 and we are on budget.

Current Fees -

- TB Enrolment: \$75
- TB Semester: \$290
- Instrument Hire: \$130
- Other Bands: \$340
- Percussion: \$35

Agreed that fees should increase \$5 per student per semester which was approved by the Band Sub-committee and Finance Committee.

The Committee spent time discussing ongoing health of Band account. We would like to see that there is an ongoing healthy band account especially for purchase of new instruments and music as

time goes on. Penny concerned that she has never had the opportunity to participate in the setting of band budget. This should be discussed with P&C for next year.

Notes:

- Seaforth Primary P&C donates \$100 per child per year
- Discussion around fundraising specifically for Band – schools view and P&C View
- Fundraising ideas: Sponsor a score of music \$100 per family; raffle at the end of this year to offer a semester of free fees (tickets only offered to existing band families and incoming TB for 2020). Band program absorbs the cost of the fee for the raffle. Suggested cost per ticket \$6 or 2 for \$10. Tickets to be sold online and on the night of the Band Christmas Concert and winner drawn that night. Details to be worked out.
- Would P&C consider making one of the annual fundraising events eg Mother's Day or Father's Day, one that is specifically for Band.
- Auction off the front row seats for Band Concert for End of Year.
- Could Band run a cake stall at school maybe?
- Can we design and run our own event eg – movie night, or something that includes band families only.

Reporting on Events for Term 3, 2019

Wednesday 21 August, Intermediate Band, Education Week, Manly West 10.30am

Thursday 5 September, Yamaha Workshop with Dr Rob McWilliams Performance & Intermediate Bands

This was really well timed with the UNSW just after. Rob is a true inspiration to the kids and conductor alike. He provided some new ideas and great positive feedback on the way the program is run.

Sunday 8 September, UNSW Bands Festival, All Bands

After some borrowing from different bands we managed to get our musicians organised. They all were great – we received 3 silver and gold for Performance Band. Well done to Penny and the students. Note – do not organise this event for so late in the term. There were too many away. Discussion around the adjudicator for the day – Penny to make a report to the board as her feedback was not useful or appropriate to primary school band students.

Saturday 14 September, Concert Band, NSSWE Spring Festival, Concourse Chatswood

Excellent performance from our Concert Band. They were impressed with playing in a professional setting.

Tuesday 17 September, Performance Band, Primary Proms – Town Hall

It was agreed that we engage the Police Band (or similar) for an incursion in 2020 as this was a real morale booster and great experience for the bands and the students in the audience.

Term 4 Dates

- **Wednesday 23 October**, Band Information Night 6.30pm in the Hall (for Year 2 predominantly and any other interested parties considering joining Training Band) - Performance Band to Play. Please arrive at 6.15pm (you will only be required until about 6.45pm)
- **Tuesday 12 November**, Training Band Auditions for 2020: 9.30am until complete
- **Wednesday 13 November**, Intermediate and Concert Band Auditions for 2020: 9.30am until complete
- **Friday 15 November**, Blow Tests for all new Training Band students: 9.30am until complete

- **Monday 19 November**, Arranounbai Christmas Concert - Training Band and Intermediate Band depart 9.20am and return at recess. I will be calling for parent volunteers to assist on this excursion with set up and morning tea service.
- **Friday 29 November**, Final Sectional Tutorials for all bands
- **Monday 2 December**, Band Christmas Concert, 6.30pm in the hall. All Bands
- **Thursday 5 December**, 3-6 Presentation Day, Performance band to play, instrument return after assembly for Intermediate, Concert and Performance Bands then Pizza Lunch (at lunch time)
- **Tuesday 10 December**, 1-2 Presentation Day, Training Band to Play, Instrument return after assembly for Training Band
- **Thursday 12 December**, Instrument Collection for Servicing

Band Scholarship recipient for 2020 - Penny to consider PENDING

New Band Convenor - Thank you to our outgoing Band Convenor Bec Sutherland who is leaving Manly West at the end of 2019. Welcome to Emma King who will be our Band Convenor/Representative at P&C Meetings.

Comms with Tutors for 2020 and updated tutor list - Nicole is updating the tutor list for 2020 to include email addresses and mobile numbers for all. Penny to review and confirm all are continuing with Manly West. Nicole to email tutors on a weekly basis with band news for their reference.

Tutor contracts - Nicole is reviewing sectional tutor contracts and will discuss with P&C for approval for 2020. These to be distributed early January 2020 and returned before band commences in Week 3 of term.

Instrument Handout and start dates for 2020

- Instrument Handout (maybe end of week 2 or early week 3)
- Band Commencement for rehearsals and sectional tutorials Week 3 – 10 February 2020

Attendance issues - Penny has been concerned about attendance this year. It was suggested that she use some strategies to reward those attending eg, Expectation Certificates, Individual rewards (lollies) – positive reinforcement.

Also, a thought – that rolls taken could be followed up with a contact with the parent if they have not contacted us?

Musical for 2020 for Performance Band - School of Rock has been approved and booked for early February.

Proposed Committee meetings 2020

Term 1: Mon 10 Feb
 Term 2: Mon 4 May
 Term 3: Mon 27 Jul
 Term 4: Mon 19 Oct

ENVIRONMENT COMMITTEE REPORT

New grant scheme - Launched for environmental initiatives worth \$15k. Can cover things including waste initiatives and planting projects. ACTION: all committee members to explore and respond with ideas. UPDATE: students are looking into water refill stations for the oval. Env Committee will present additional ideas.

Proposal to contribute to Lids for Kids. - This Would require widespread collection (i.e. in classrooms). Marina and Pip are willing to co-ordinate. Is already running informally in class 2C. Also needs to be cleared with the student committee. Could perhaps fit in with Yr6 programme and/or trial with Yrs2/3. ACTION: Marina to provide a one-pager on what the model would be.

Volunteers for the kitchen garden. Suggest public thank-you to Jo, alongside an advert (in the newsletter). Also ad on Facebook, and via class parent list. ACTION: Rich to raise at the exec. UPDATE: Exec recommended changing to a new sign-up system. Jess will liaise with Angie to implement. Short-term, need more volunteers for the Working Bee. 2-4.30. ACTION: Angie to post on Facebook.

Revived ideas from previous meetings (now the carnival is out of the way):

- Sustainable events guide (based on the experience from the carnival). Will put this to the exec for sign-off. ACTION: Rich to write a draft.
- Solar for the COLA. Need to confirm if we receive the benefit. If so, have an opportunity to get a rough quote via Ken. ACTION: Rich/Ken/Jess to raise with Exec – about return and also quote (Ken to email contact prior to the meeting). UPDATE: now that the school can benefit from savings, the exec is keen to explore further opportunities to invest. Ken to progress.
- Beautification of the lower oval (trees etc) and COLA – have decided to deprioritise this until such time as Julie asks for progress. ACTION: Ken to write-up concept note and bring to exec. Angie to double check if Julie's keen to progress it/Jo's progress so far.
- Case study from Carnival. ACTION: Rich and Jess to complete and send to Angie for the newsletter and NB Council for consideration, plus highlights to be posted on Facebook.. UPDATE: This has now been published on the council website - <https://www.northernbeaches.nsw.gov.au/services/rubbish-and-recycling/single-use-plastic-reduction/success-stories/waste-wise-carnival>
- Cookbook – 62 are left. Christmas special for \$30, participants at the working bee can get one for \$20. ACTION: Angie to put in newsletter, Sarah on Facebook, Jess to change on Flexi-schools and check with Carolyn.
- Canteen – various ideas for reducing waste. ACTION: Alex to arrange meeting with Source and consider potential to switch to Waste Ninja model (via switch to compostable packaging). Sarah to look at Manly Village model of reusable serveware.
- CDS bin/collection. Opportunity for the school to generate revenue. Competition for Year 5s to come up with best idea. ACTION: Rich to raise with the exec. then Angie to take forward with Jess via kids env. committee. UPDATE: this wasn't discussed at the exec, so will be progressed separately.
- Nude Food – Angie arranged for a handout to go into the Kindy pack. Well done Angie.

TRAFFIC COMMITTEE REPORT

The P&C are looking into new signage for the kiss and drop zones. A new communications program will accompany the new signage. This program will be coordinated in partnership with the school and the SRC.

ENRICHMENT COMMITTEE REPORT

As this year was a carnival year for Manly West, it was recommended that Enrichment Committee only look to hold any events in Term 4 of 2019. However after speaking with Julie Organ, it was decided that there was too much going on to squeeze in additional events therefore discussion evolved into the 2020 timetable.

The committee discussed events and companies, based on the following categories:

- Charities
- Education
- Sport
- Environment

A range of organisations was discussed and further investigation and collaboration of those will be determined at the next meeting on Monday 18th November.

Once a short-list is formalised, we will revert back to the school for final selection so it fits into the curriculum. We will then work with Julie Organ and her staff for implementation in 2020 in the appropriate term.

The shortlist of organisations are as follows:

- The Love Mercy Foundation
- Woolworths – food storage & nutrition
- CSIRO – education modules offered to schools
- Deputy Commissioner of e-safety – all to do with safe use of technology
- Space
- Sport
- Questacon
- Virtual Reality
- Environment

The committee will update both P&C and MW in due course.

CARNIVAL COMMITTEE REPORT

The Carnival was a successful day, with an estimated attendance of around 6000 people. Profit for the school is in the vicinity of \$80,000 including sponsorship (final invoices still coming in).

The 2019 Carnival ran well on the day and responses to the Carnival surveys from Carnival goers indicate that one of the best aspects of the carnival is the sense of community. There was praise for the new stalls, such as the Adopt A Teddy stall and Body Art which were big hits with the children. Brad's drumming workshops were also new this year, although potentially not in the right location. We also had some free activities, such as a Storytellers Corner, run by Zak from BASC fame, Steve the Balancing Man, the kids Hammer Strike, toddlers Toy Story inflatable and the highway patrol and their vehicles.

Our Waste sorting station was new this year and was a huge success thanks to the hard work of the Environment Committee and also had many fans. Even though the station was run at a cost to the school, the importance of sustainability in action for the children far outweighs the financial cost.

The food included the always popular BBQ, Paella, sushi, the Mexican Cantina and the Canteen sold hot food. Soft drinks and water (by Just Water – the most sustainable convenience option) were available for purchase however we did not sell near the previous quantities of these which was largely due to the repeated marketing of the Carnival as a sustainable BYO event and the associated unlocking of the bubblers around the school for carnival goers to access free water.

In addition, the Carnival offered rides and inflatables. Due to the late booking of the ride company the availability of mechanical rides were very limited. The Dodgems and Tea Cup rides, always favourites, were available and we tried out mechanical surfboards, a giant rock climbing wall, some “ninja wipeout” and obstacle course type inflatables as well as an inflatable giant slide and several jumping castles. The feedback for the rides was unanimous from respondents in that the queues were way too long (an hour at times) for several minutes on a ride and as a consequence the wristbands were not good value. As for the actual rides themselves, the survey respondents were divided. Two-thirds of the respondents were happy with the quality and choice of rides (generally those with children aged 3 to 10) however one third of the respondents were not happy and want the big mechanical rides back next time (generally with children aged 10+).

Sponsors - Certificates of appreciation and letters of thanks have been sent to all our sponsors.

The Carnival Committee would like to extend thanks, on behalf of the P&C, to our sponsors:

Platinum Sponsor: Cunninghams Real Estate

Gold Sponsors: Club Totem, Handler Meat

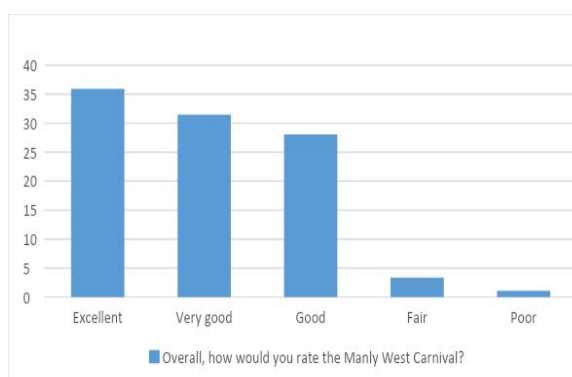
Silver Sponsors: Balgowlah Automotive, Code 5, Brad’s Drumming, Humphreys, Campaigntrack, I Love Pizza, Virtue and Partners.

Bronze Sponsors: donations, goods or services were also received from the following businesses: Catering Northern Beaches, Headland One, Bunnings, Harbord Growers, I Love Pizza Balgowlah, Stagden, Catering Northern Beaches, Modern Teaching Aids, Fairlight Cellars, Olivier Hire.

Sapphire Sponsors (a new category this year): Roseberry Street Café, Goodwill Hunting Co., Sydney Fresh Seafood, Harris Farm, Hawkesbury Brewing Co., Northern Beaches Skip Bins, Manly Freezers, Next Media, Casey's Toys, Bunnings, Harry Hartog, Royal Copenhagen Ice cream, Edge Consulting, The Balancing Man, Print & Copy Works, Pacific East Coast.

Class Stalls - Each class of the school ran a stall. Stall accounts are still to follow and profits will be made available to class parents and the P&C as soon as available. Thank you so much to all the volunteers preparing the stalls and working the stalls on the day. Survey respondents applauded the variety and energy of all the different stalls.

Survey Feedback - The Carnival was widely viewed as a successful and enjoyable day with 66% of respondents selecting the top 2 response categories.



Answer Choices

- Excellent - Can't wait for the next one!
- Very good - Great day out, lots to do and good value for money
- Good - Glad we came but some improvements needed
- Fair - Not sure I'd attend next time, not as expected
- Poor - Not enjoyable, major changes needed before I'd consider attending a future Carnival

The majority of suggestions for improvement from the survey were focussed on the queuing time for the rides, types of rides and more free entertainment.

Knowledge Management - All stall guides and more detailed planning documents will be loaded onto the P&C Google drive for future Carnival Committees.

The Carnival Committee would like to thank all the parents, carers, relatives, staff, community members, sponsors and kids who made the Manly West Carnival such a great day.

See you in 2021!

SUN SMART REP REPORT - NON TABLED