



## Manly West Primary School P&C General Meeting Agenda

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**Agenda:** P&C General Meeting – Term 3

**Meeting Date:** 22th Aug 2017

**Location and Time:** Manly West Public School Library at 7.30pm

**Apologies:** Megan Harris, Clinton Alver, Tracy Martin and Jo Sommers

### 1. Previous Minutes

Review and approve minutes of General Meeting held on 30<sup>th</sup> May 2017

### 2. Business Arising

### 3. Correspondence

**None**

### 4. Reports

#### **4.1 PRESENTATION BY “GOT IT”**

Matt Russell from NSW Mental Health introduced the “Got It” program which has been piloted in Newcastle, Orange and Mount Dewitt with great success. It’s hoped the programs roll out within Manly West will fill the gap in mental health crisis response which recognizes the needed for early intervention within the community. Development of mental health can be traced back to early education and it’s believed that targeting children with conduct issues as early at K – 2 can reduce issues in later years. Each Health Care Educator is fully trained and will be running two seminars in the school for all parents and teaching staff in term 4, possible a Thursday. These seminars will include ideas on how to support children and focus on promoting same language between parents and teacher. K-2 parents and teachers have been sent questionnaires and staff will be processing over the coming weeks, a report will then be sent to the school. After consultation the identified families will then be approached and offered to take part in a 10 week group based sessions. A large commitment from the school is required for the scheme to be a success as staffs are required to be part of the program and space is needed within the school to facilitate the seminars. Families also need a high level of commitment for the program to succeed. Success with the pilot program included less behavioral difficulties at home and within the class, family bonds increase and decreased anxiety in children.

It was noted that the program could only cater for 8 families and concern was stressed for the remaining families who did not make the cut. Matt made assurances that all children/families that were highlighted during the screen process would be offered advice and where relevant referred

onto other services that would be able to help the individual family's, no one would be left without skills to help their child. The "Got It" programme was aimed at "Mid Range" kids where the most success would be attained, children who were identified as "High Range" would be referred on to other services to offer support "Mid Range" families would be included in the program and "Low Range" would also receive information on where to source help.

## **4.2 PRINCIPALS - TERM 3 REPORT - JULIE ORGAN**

### **Principal Report August 2017**

**Tabling the Student Welfare Policy 2017 –will be available on the website by the end of 3<sup>rd</sup> term.** Bounce Back this semester is based on Relationships. Kindergarten received their bounce back magnets this term.

### **Visible Learning/Professional Learning in our school**

This year, our school is working on Visible Learning using John Hattie research to improve student outcomes. We are informing students of how they can assist their learning by understanding the next levels of their learning. Learning intentions, success criteria, the learning pit are some of the vocabulary that you will hear our students using when talking about learning in the classrooms. This year we are also exploring shared common language in our classrooms across the school in readiness for our 2018-2020 school plan. We will keep you informed of the progress we are making through the newsletter and the P&C meetings.

### **Grounds and Learning Spaces in the school.**

The basketball court has now been re-surfaced and the Literacy and Numeracy entrance to the Kindergarten area has had synthetic grass laid. The speakers around the school have been replaced and/or upgraded. The Library is undergoing major changes this term. The shelves will be replaced in the next few weeks. New Library furniture has been ordered as well.

Thank you to Mrs McLean for the new lost property organisation. It is much more attractive and easier to locate. We still have four projects in the system that are community and school funded. The tender has been selected for the solar panels and these will be placed on the Boyle St Block. We now have a scope of work for the K-2 BASC building and apparently the AMU have organised at least one quote so far. Still working on the Outdoor BASC and COLA.

### **Special Programs this semester**

Stage 1 and 3 finished last semester with their Dance Expo. A large number of parents attended these events.

The Arts North Drama Festival was held this term at NIDA and the Education Expo also gave the opportunity for all our drama groups to perform with Year 2 students performing Stella Luna, Stage 2 performing The Three Pigs from the Wolf's perspective and Stage 3 performing Taming of the Shrew.

Both Year 5 and 6 students attended the camps to Canberra, the Snow and Bathurst. Year 3 and 4 students have been involved in DigiEd Claymation –an interesting and innovative way to engage them in writing a narrative with iMovie. Year 1 and 2 students have enjoyed walking excursions linked to their units of work. Kindergarten and Year 1 students are involved in Sports in School Australia PDHPE program incorporating social skills. Kindergarten and Year 1 students are also completing fundamental movement and a special Sports program with the Mackellar Girls HS. Year 2 are participating in the Hot Shots Tennis program.

Manly West has also been selected for the Got It Program which supports our students K-2 with learning through engagement. This will give all K-2 parents and K-6 teachers opportunities to

complete Universal Training in Emotion Coaching. This is a new initiative with the Manly West and Sydney North Health working in partnership with parents.

Tomorrow the Year 3-6 Athletics Carnival is at Narrabeen Academy of Sports and on the 12<sup>th</sup> September, the K-2 Athletics Carnival is being held at Manly West PS.

This year, Year 4 and Year 6 are participating in Computer Coding programs. Year 5 has started a Games project based on influential people, using computer coding skills. Year 3/4R and KG are part of the Minecraft Pilot program. Manly West was one of six schools selected by the DET for this pilot. NAPLAN results have just been sent home for Year 3 and 5 students.

### **Band News**

Congratulations to our Bands. The students have just been awarded four Golds, one for each band. This is the second year in a row and is an incredible achievement. Thank you to Penny Coucill and all the tutors and parents for the outstanding support given to our students in this field.

### **Thank you!**

Thank you to the P&C – we have already purchased \$20000 worth of new readers and library books and currently purchasing \$10000 of maths equipment for our students. We had a very successful maths workshop last term.

Congratulations to the Enrichment Committee for their Kidpreneur Workshops in July.

It has been wonderful to see the transition in the Kitchen Garden with Ange Penn. She and Mrs Dowdle are liaising with the school with new and innovative ideas for the Garden.

Thank you in advance for all the Carnival committee in readiness for the Carnival. Wonderful organisation so far!!!!

Mrs Julie Organ  
Principal

## **4.3 FINANCE – TERM 3 REPORT**

Finance reported that MW P&C had contributed \$20,000 to the Libuary for books.

Libuary Building Fund collection is still at an all-time low. No reminder was sent to parents who had already payed but an issue with reminders being sent to parents with three children who have paid the capped payment of two children was highlighted as an issue.

**Action – Julie to check with Office that reminders where not sent for payment of third child.**

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## Manly West Primary School P and C

Griffiths Street  
Balgowlah NSW 2093

### Balance Sheet

As of 14/07/2017

ABN: 44 655 008 062  
Email: kggdavis@bigpond.com

<b>Assets</b>		
Current Assets		
Bank Accounts		
P&C General Westpac	\$5,208.48	
P&C Fundraising Westpac	\$174,284.19	
P&C Building Fund Westpac	\$1,426.68	
Total Bank Accounts		\$180,919.35
Clearing Accounts		
Uniform,Canteen,Band Payroll	-\$1,066.41	
P&C Payroll Funds Owed to BASC	-\$102.42	
Total Clearing Accounts		-\$1,168.83
Other Current Assets		
Trade Debtors	\$7,500.00	
Total Other Current Assets		\$7,500.00
Total Current Assets		\$187,250.52
Total Assets		\$187,250.52
<b>Liabilities</b>		
Current Liabilities		
GST Liabilities		
GST Collected	\$0.14	
GST Paid	-\$2,052.97	
Total GST Liabilities		-\$2,052.83
Payroll Liabilities		
PAYG Withholding Payable	\$184.00	
Super P&C Funds Owed to BASC	\$15.24	
Super Liability Canteen	\$168.03	
Payroll LSL Provision	\$459.76	
Total Payroll Liabilities		\$827.03
Other Current Liabilities		
Trade Creditors	\$4,749.84	
Customer Deposits	\$600.00	
Total Other Current Liabilities		\$5,349.84
Total Current Liabilities		\$4,124.04
Total Liabilities		\$4,124.04
Net Assets		\$183,126.48
<b>Equity</b>		
Suspense Account	-\$75.50	
Retained Earnings	\$143,299.50	
Current Year Surplus/Deficit	-\$6,779.32	
Historical Balancing	\$46,681.80	
Total Equity		\$183,126.48

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## Manly West Primary School P and C

### Profit & Loss Statement

1/01/2017 To 14/07/2017

Griffiths Street  
Balgowlah NSW 2093

ABN: 44 655 008 062  
Email: kggdavis@bigpond.com

Income		
Parent Contribution Income	\$1,125.00	
Donation/Gift Income	\$9,000.00	
Income From Fundraising Events	\$14,505.15	
Enrichment Committee Events	\$2,114.10	
P&C Membership Fees	\$45.30	
Kitchen Garden Levy	\$9,375.00	
Other Income	\$1,640.83	
Total Income		\$37,805.38
Cost Of Sales		
Fundraising Costs	\$10,816.71	
Fundraising Exps Carnival	\$1,760.00	
Enrichment Event Costs	\$374.00	
Total Cost Of Sales		\$12,950.71
Gross Profit		\$24,854.67
Expenses		
General Expenses	\$802.50	
Accounting Fees	\$2,270.00	
Bank Fees	\$224.34	
Donations/Scholarship	\$1,577.00	
Legal Fees	\$1,275.00	
Fundraising Expenses	\$16.23	
General Repairs & Maintenance	\$2,589.40	
Grounds Maintenance	\$2,200.00	
Grounds Kitchen Garden	\$412.06	
Computer Expenses	\$1,042.72	
Stationery	\$448.85	
Sundry	\$105.07	
Workshop Expenses	\$1,813.64	
Payroll Expenses		
Wages & Salaries P&C Exp	\$8,235.26	
Wages & Salaries Garden Exp	\$5,084.88	
Wages & Salaries Canteen Exp	\$1,242.41	
LSL Provision	\$459.76	
Other Payroll Expenses	\$615.00	
Superannuation P&C Exp	\$1,207.46	
Superannuation Canteen Exp	\$118.03	
Total Payroll Expenses		\$16,962.80
Total Expenses		\$31,739.61
Operating Profit		-\$6,884.94
Other Income		
Interest Income	\$105.62	
Total Other Income		\$105.62
Total Other Expenses		\$0.00
Net Profit/(Loss)		-\$6,779.32

#### **4.4 BEFORE AND AFTER SCHOOL CARE - TERM 3 REPORT**

**Waiting Lists and Inactive Position Policy** - BASC staffs continue to offer permanent places to children on the waiting list as they become available. Waiting lists are longest for after school care and on Tuesday-Thursday.

As an initiative to improve the flow of children through the waiting list BASC has introduced an *Inactive Positions on the Waiting List Policy*. In summary, to encourage families to release a permanent place that is not currently utilised, but is required in the future (eg. end of sporting season, maternity leave) an option to become 'Inactive' on the waiting list will be made available. This will enable the relinquished place to be offered to the next child on the waiting list. Families who nominate to become Inactive will be placed at the top of the waiting list until they request to become Active again. The policy has been distributed to all families registered with BASC and is available from BASC.

Initial response to the new policy from parents has been favourable (over 20 families already using it) and it has been a positive impact on waiting list thus far. BASC staff will monitor the impact the policy has on managing the waiting lists.

**Casual Placement** - The practice of offering casual placements where absences are known continues to be valued by parents on the waiting list. Please remember to record in the communication book if your child will be away for a session so BASC can help families needing additional days.

**Pupil Free Days** - The Term 3 pupil free day provided care to 75 children, a significantly higher number than in Term 2 (44, likely due to the Anzac PH immediately following). This service is offered in Terms 2 and 3 (no pupil free day at the beginning of Term 4 and school not yet back in Term1). Anyone enrolled with BASC can attend.

**Staffing** - Sarah Peters' absence on long service leave was covered without incident by other members of the BASC management team.

**Incursions/Enrichment Programs** - The enrichment program is a highlight for the children at BASC. The activities vary each week - please refer to the Weekly Newsletter in which BASC advertises what activity will be offered for the next week. If possible could the children be collected at 5.30 pm after the activity so they can finish the activity?

**Outdoor area/Maintenance** - There are no significant updates on these items for this meeting. BASC staffs continue to work closely with Julie Organ to progress the upgrade to the outdoor area by New BASC, the renovations to Old BASC and the installation of security to New BASC. All matters are currently with the Department.

**Managing expectations of new families** - The BASC Committee continues to support the proposal for a letter to be provided in a timely manner to new families explaining the context and reality of the long waiting lists they are likely to experience should they wish to use BASC at Manly West. We understand that there have been a few changes made but that it will be circulated shortly.

**New payment system** - BASC intend to introduce a new direct debit payment system from 2018 (trialed in Term 4 2017) to provide ease of payment for parents and address non-payment by some families.

**Meeting dates** - The last BASC Committee meeting for the year is on Tuesday 24 October 2017 at 6:30 in New BASC. Everyone is welcome – please come along and get involved!  
Sarah Falzarano - BASC Chairperson

BASC are still waiting to hear about the outdoor learning area.

BASC Committee are seeking approval to roll out a new payments scheme which will allow **families to pay invoices directly by credit card** - BASC intend to introduce a new direct debit payment system from 2018 (trialed in Term 4 2017) this is hoped to address non-payment by some families.

**Vote to pass new payment scheme – Passed**

## 4.5 CANTEEN - TERM 3 REPORT

### **MANLY WEST CANTEEN COMMITTEE MEETING**

**THURSDAY 17TH AUGUST 2017 2:30PM**

**Attendees: Audrey Watson, Rachel Kassel, Megan Harries and Suzie Scotland**

### **Agenda**

#### **Price increases:**

(as per previous email)

Nudie juice	\$2.50	(current price \$2.00)
Butter chicken	\$5.00	(\$4.50)
Bolognese	\$5.00	(\$3.80)
Lasagna	\$5.00	(\$3.80)
Sushi	\$3.80	(\$3.50) (not rice paper rolls which remain at \$3.50)
Cheese & Spinach rolls	\$3.00	(\$2.50)
Anzacs	\$1.00	(80c)
Banana bread	\$1.50 <del>\$1.20</del>	(\$1.00)
Flavoured Milk	\$2.50	(\$2.00)

(Possibly replace with Emma & Toms which is larger 300 mls)

#### **Result:**

- All agreed to price increases but thought banana bread could be raised to \$1.50
- AW to follow up with Emma & Toms (very hard to get hold of)

#### **New Menu Items:**

Taco bowl. This would be based on rice, use our home made pizza sauce except for the pineapple but with the addition of beef mince, corn kernels and a small amount of cumin. They would be topped with a handful of crushed corn chips. Proposed price \$5.00. Cheese optional at 50c. This would also have the benefit of being gluten free and dairy free which has been asked for! A maximum of 40 would be available on a Tuesday replacing the chargrill wrap.

Should this prove popular we could look at removing butter chicken on a Thursday and replacing it with a vegetarian nachos...again based on modified pizza sauce with the addition of beans and spices. Cheese optional.

Result: We would prefer to replace the second day of butter chicken (rather than the chargrill wrap) with the taco bowl and have a choice of mince or vegetarian option as a special for the day.

Bringing back the Pizza Roll at \$3.50

**Result:** We all agreed with the proposal (using the chargrill wraps instead of reverting to the lebanese bread)

Beef Pies 1x day per week



**Result:** We all agreed

Replacing Jumpies with Messy Monkeys - flavours are: burger, pizza and cheese. No artificial flavours, colours or preservatives and no palm oil or MSG either and a 4-star rating!

Result: All agreed unanimously!! AW to coordinate tasting session with the SRC to decide between Messy Monkeys / Sunrice Monster Snacks / Vegemite Bagel Snacks (very new to market)

Fruit Salad. Either cut up our own seasonal fruit (which is very time consuming) or ordering pre-cut.

**Result:** We all agreed. AW to investigate costs and suppliers.

Salads - (New Summer menu item) Quinoa and chicken & vegetarian option Quinoa & haloumi?

**Result:** We all thought a salad was a good suggestion but it came back to time and whether we could make it in-house if we had resources or we could buy it pre-made? AW to investigate pricing and suppliers.

Smoothies - Balgowlah Heights have recently introduced smoothie for the day. Designated flavour of frozen fruit, yoghurt and milk and set number made for the day. We can sell at \$2.50 each.

**Result:** This may be an option if we have adequate resources.

Special Lunch/Snack Day: Shona has raised the possibility of holding a special snack day where kids could get 1x carbonated fruit juice (new item where supplier approached MW canteen and left samples) and a packet of grain waves.

A lunch was considered however we would need an item that was a heat and eat as well as the staff to coordinate the 600 odd lunch orders??

**Result:** As we are struggling with volunteers as it is, it was decided that only a snack day would be viable and would be easier to coordinate as it would be sold on a 'first-come' basis.

## **Staffing:**

After school Friday - volunteers required to staff after school purchases and lock up canteen afterwards. Alternative is for Shona/Rachel to have split shifts to cover the full day. Result: This item is an issue, as nobody wants to work a Friday afternoon. The only option would be to pay someone however you would easily need 2-3 volunteers for 30 mins to serve people.

**Result:** We all agreed it was going to be extremely difficult to get volunteers to the canteen on a Friday afternoon (as we can't even get them in the canteen for day shifts!) so the only alternatives were to stagger Shona's and Rachel's start times or pay someone for an hour and get a year 5 or 6 child to assist with serving.

Staff - Propose one paid person to prep and cook for the whole day per week. Duties to include making bulk tomato sauce and baking nominated goodies e.g. banana bread in-house. This can be done after hours in school canteen?

**Result:** We all thought this was a fantastic solution and everyone would be happy to pay for this persons time. We all felt the benefits of making items in-house rather than buy it ready-made would substantially reduce the costs of goods sold and would offset the costs of paying someone, if it was only one day per week.

#### **Financials:**

Button has been added to Flexischools - (thanks Suzie)  
Updated spreadsheet showing all IOU's Jan-Jun 2017??

**Result:** This has been completed and Suzie will send to group.

Overall sales income has decreased (approx \$6K under budget)  
Staffing costs have increased due to lack of volunteers (approx \$1K over budget)  
Capital expenses for 2 new freezers blew out capital items budget  
Large outstanding IOU's balance from BAS/Staff (\$540) because was 2x months of expenses but only invoiced in term 2.

**Result:**

AW to investigate a breakdown of:  
Goods sold with zero mark-up - (Apples but what else??)  
How was the cost of volunteer lunches calculated?  
How was the cost of wastage calculated?  
Staff Cost Accrued & Sundries paid?

The newly launched Canteen Committee has requested permission to increase prices at of next week to cover the increased cost of running the canteen due to poor volunteer numbers.

#### **Vote taken – Passed**

It was highlighted that children from within the school (Y6) can help in the canteen but it was reported that some kids had been caught either giving away food to friends and two girls had been caught taking money. It was requested that if this happens again that the teaching staff be make aware of it immediately as working in the canteen is a privilege and most Y6 children are super keen to help out.

#### **4.6 FUNDRAISING AND EVENTS – TERM 3 REPORT**

**ENTERTAINMENT™ BOOKS** - The Entertainment Book memberships are still available to purchase. There were a few extra sales at the end of Term Two due to the school holiday promotional campaign and the Roseberry Street Café voucher competition. No additional sales have been made in Term 3. The next round of publicity will be at the end of August to coincide with Father's Day.

**MANLY WEST MUSIC TRIVIA NIGHT** - The Trivia night returned to the P&C events and fundraising calendar in Term 2 due to popular demand. The event was themed around music trivia and guests were invited to dress tables and themselves to suit the theme. Prizes were awarded for best dressed table and best dressed team.

There were three rounds of trivia and prizes were awarded to team who won each round. Guests were given a welcome drink voucher and a meal, additional drinks were able to be purchased at the

bar. A Trivia compare ran the trivia questions and he also doubled as the DJ who did an amazing job of selecting suitable questions and music based on the table themes and the characters.

The Music Trivia Night was an extraordinary success as a social event. The venue was themed appropriately and the paparazzi were waiting to snap the celebrities outside on the red carpet certainly helped create a wonderful atmosphere when the guests arrived. The table captains did a great job of bringing their teams together to create wonderful table decorations and team outfits which really were the talking point of the night. Guests really got into the spirit of the night and into their characters and thoroughly enjoyed themselves.

Feedback from the event was overwhelming. One parent who has been at the school for over 15 years said it was **“the best social event ever held at Manly West”**.

**Sponsors** - There were five sponsors for this event.

- Manly Golf Club – Event Sponsor - discounts and extra benefits and Bar Vouchers for each of the winning teams.
- Cunninghams – Event Sponsor - part of the Carnival sponsorship and Lucky Door prize donation
- Tribe Hair Salon – Lucky Door prize donation
- Little Kete – Lucky Door prize donation
- Entertainment Books – Lucky Door prize donation.

**Helpers** - As always, events need a number of helpers to bring these events together. This event would not have happened without the assistance of the Manly Golf Club House Manager and Manly West parent Cath Williams.

**Additional helpers included:**

- Year 2 & 4 parents were allocated to assist with this event. Although we had a few parents who offered to assist with the decorations, there were no offers to assist with organising the event.
- Year 5 & 6 BASC kids also helped to make decorations due to the limited numbers of helpers from Year 2 & 4.
- Zak from BASC volunteered to help keep the “Celebrities” under control by dressing as a police officer and patrolled the event and ensured no one cheated during the trivia rounds. (Just part of the fun!)
- Balgowlah Boy’s High School photography students Davis and Luke were the wonderful paparazzi photographers. Thanks to Cam Mills for arranging them.
- Thanks to Jess, Jo, Megs and Ben from the P&C Exec for their support with event logistics.

**Ticket sales - 213 tickets sold**

- 4 complimentary tickets for sponsors as per the Carnival sponsorship agreement.
- 4 additional complimentary tickets – Julie Organ, DJ, helpers.
- A total of 221 attendees.

**Financials**

- Tickets were \$60 per person. Tickets were sold at cost price and included a \$10 donation to the school.

- This year's Trivia Night did not include any additional fundraising activities due to it being carnival year and it is really hard to theme a successful Trivia Night when auctions, raffles and other forms of competitions and fundraising activities are taking place.
- Income raised from donations was \$2,130. However due to the higher than expected ticket sales we also made a little extra profit of \$655.23.

**Total donation to the fundraising account \$2785.23 plus any appropriate tax rebate benefits.**

**Recommendations** - Due to the overwhelming support from the guests and the extraordinary feedback received, it is recommended that the Trivia Night should be a regular feature on the Manly West P&C events calendar. As a minimum it should be held every Carnival year as a social event for the adults. To make the event feasible though, a higher donation amount should be charged. A \$5000 target should be considered making the minimum donation to the school \$25 per person.

#### **WHAT'S ON....?**

- **Carnival** is the big thing this term. Saturday, 16 September from 10am until 4pm. Helen Yardley and Kate Grant to provide update on carnival news and progress.
- **The Entertainment Book Memberships** will continue to be promoted during Term 3.
- **Sponsor agreements** will continue to be fulfilled including those with Little Kete and Manly Orthodontics.
- **Melbourne Cup** screening will again take place in Term 4 on Tuesday, 7 November in the school hall.

For further information please contact Tracey Martin, MW P&C events and fundraising coordinator [tracey.mwpc@hotmail.com](mailto:tracey.mwpc@hotmail.com)

Report tabled and Ben thanked the hard work of Tracey Martin out Events and Fundrasing Co-Ord and the kindness of the sponsors for the event.

#### **4.7 UNIFORM - TERM 3 REPORT**

Business as usual at Uniform Shop !! Continuing to promote use of Flexischools for uniform purchases - continuing to deliver all orders within 48 hours

#### **Information -**

- We have 10 volunteers to assist weekly, 1 shift (approx 2 hours) per term
- Approx half orders received via Flexischools per week

#### **Tasks completed by Aug 2017 -**

- Stocktake at end of Term 2 - 2017
- Continuing to streamline uniform stock items held (resizing old stock)
- Organising second hand items donated by parents.
- Kindy Orientation 2017 ordering

## To Do -

- Investigating bringing a Unisex (all year round) **Vest** to MW Uniform in replacement of Polar Fleece (taking 5 months to receive stock.....). 2 parents & 2x MW Staff have requested this item - sourcing samples to present to P&C
- The BIG ISSUE of **Lost Property** - 1/8 Sue McLean has approached me regarding a solution to this!

My suggestion is to have a “paid” person sorting the clothing once per week and redelivering items back to the children’s classroom. For the past 3 years, lost property was sorted on a Thursday morning by Kylee, all items returned to children and unlabelled stock delivered to Uniform Shop to be sold (I am guessing that this would take approx. 2-3 hours per week if that person also washed the Lost Property prior to delivering to the Uniform Shop) **This is in the best FINANCIAL interests of the P&C to have someone to sort and deliver un-labelled clothing to the Uniform Shop.**

No Uniform items have been changed. Should you have any queries, please contact me.

Kind Regards  
Natalya Hansson  
Ph 0403 806 339  
Email [mwuniform@gmail.com](mailto:mwuniform@gmail.com)

## 4.8 **BAND COMMITTEE – TERM 3 REPORT**

**Band Membership** - As at 31 July 2017 there were 177 band members.

Training Band:	54	(59 in January)
Intermediate Band:	42	(45 in January)
Concert Band:	36	(37 in January)
Performance Band:	45	(46 in January)

**Semester 2 Invoices:** Semester 2 Invoices have been issued to all band members. Payment is due by 21 August. Approximately 60% of invoices have been paid as at August 13.

### **Term 2 Band Events -**

**Northern Beaches Music Festival:** All bands performed in the Northern Beaches Music Festival. Each band put in an outstanding effort and we received many compliments.

**Opera House & Town Hall:** Unfortunately, Performance Band was not selected to play at either venue this year. The organisers assured Penny it was no reflection on our Performance Band. They felt that other schools needed to have the opportunity to perform as well.

### **Term 3 Band Events-**

**Education Week, Wednesday 16 August:** Intermediate Band will perform.

**UNSW Music Festival, Sunday 20 August, All Bands:** Training Band: 1.30pm  
Intermediate Band: 2.15pm  
Concert Band: 3.30pm  
Performance Band: 5.15pm

**NSSWE Music Festival, Friday 8 Sept:** Performance Band: Performance Band has been selected to participate in the NSSWE Music Festival at the Concourse Theatre in Chatswood.

**My Fair Lady, Wednesday 13 September:** Performance Band: As a reward for their wonderful efforts throughout their band years at Manly West, this year's Performance Band will have the opportunity to see My Fair Lady. The cost for this excursion is \$80 and will be billed to parents directly through My School Music. A permission note will be distributed on Tuesday August 15.

**Band Camp Report 2017:** Band Camp was held on June 5 and 6 at the Academy of Sport and Recreation in Narrabeen.

All students attended band camp with the exception of 2 training band students who could not attend because of a family commitment and one performance band student who had to cancel at the last-minute due to illness. Monies for this have been refunded to her.

We had glorious weather and 2 days of intensive learning. The tutors were fantastic, teachers were great and we had a solid number of parent helpers which helped the event run smoothly. The kids greatly benefited from the extra tuition and enjoyed their reward of activities with the Academy of Sport and Recreation.

**Band Camp Budget and Final Figures:** Overall Band Camp made a profit of approximately \$400. We had to make some a couple of re-imbursements from last year's camp which had to come out of this year's budget. We also had a couple of additional costs which were not accounted for in our original budgeting so this diminished the profit slightly.

**Overall Band Budget for 2017:** Overall the Band this year is in a break even position, as was hoped for by the P&C Finance Committee.

**Band Camp 2018:** Band Camp has been booked with the Academy of Sport and Recreation at Narrabeen for 14-15 May 2018. These dates are slightly earlier than usual however these were the dates that fitted in best with Manly West.

**Mid-Year Instrument Review:** All band members have been emailed to see if anyone needs a replacement ID for their instrument case.

**Band Storage Room Clean Up:** The Band Committee have agreed to set a date this term to clean up the band storage room and shared areas in the hall. Date TBC.

**Ordering for Term 3:** Penny to organise the purchase of 10 new music stands, which were approved for purchase in Term 2.

**Farewell:** On behalf of the Band Committee we would like to extend a huge THANK YOU and FAREWELL to Wendy Beard. We would like to wish you all the best in your new home and thank you for all of the work you have put into the band during your time at Manly West.

**Meetings for Band Committee - Term 4: Monday 23 October 7.00pm**

**4.9 ENVIRONMENT COMMITTEE - NO REPORT RECEIVED.**

**4.10 KITCHEN GARDEN REPORT - NO REPORT RECEIVED**

**4.11 TRAFFIC COMMITTEE - NO REPORT RECEIVED**

**4.12 ENRICHMENT COMMITTEE - TERM 3 REPORT**

### **Kidpreneaur Workshop July 23 & 30**

We had a sold out event with 50 kids from years 2 - 6, making 4 different products over 2 afternoons.

They made soap, bathbombs, their own 3D printed stamp that featured their personal logo and artwork/designs for reusable cloth shopping bags. Some of the students demonstrated their wonderful team spirit and experienced the joy of giving back to their school community by generously donating their beautiful creations to the Kitchen Garden Stall to sell at the carnival. Unfortunately one of our brand new ipads went missing. We addressed it with the attendees and went to every effort to recover it but it was never found or returned.

**Actions - Enrichment to talk to Gabi re insurance claim for stolen IPAD.**



Different types of soaps made by kids from years 2 - 6



Bath bombs made by kids from years 2 - 6



3D Printed stamp made by Harper Hinterleitner



#### 4. AGENDA ITEMS

Shade Shelter Grant - Unfortunately MW P&C were not successful in our application for the Building Greater Communities Grant application. MW P&C has submitted a grant application for the "Community Building Partnership" grant; results will be tabled when received. Discussion re the best location of shelter and how we should canvas the school community to gather their opinion on the best location for the shelter was discussed in detail; Julie recommended that we start canvassing the teachers. It was highlighted by Wendy that the K-2 has no shade area of their own, other than the big tree.

**Action – Ben and Julie to arrange canvassing of a cross section of the school to discover opinions on best location.**

##### 5.1. Y 5 and Y6 students tables and chairs

Julie and Wendy confirmed that they are aware of the need for larger chairs for the older years and confirmed that Y 5 –6 do have access to larger chairs and tables and when budgets for new furniture are being spent that all students are considered.

##### 5.2. 'Homework' and what it means to teachers, students and parents at this meeting.

An in-depth discussion re the need for homework was had. Julie has approached Allambie Heights to question the article in the Manly Daily in which it stated the school no longer had homework, the school confirmed this was not a true statement. Julie has conducted a quick survey to the staff to understand what homework was issued, K-2 do sight words and reading and the policy for 4-6 states that they should do a set time, this was highlighted as an issues as one child might take a longer time to do the same amount of work compared to another child in the class. Jo suggested we conduct a survey of parents to understand the feelings surrounding homework and its place in today's education.

#### 6. GENERAL BUSINESS

Carnival – Helen Yardly reported that everything is on track for the Carnival 2017. Space will be an issue running up to the event and Phil has taken annual leave during this time. ATM and EFPOSS machines have been sorted for the event hopefully reducing the amount of cash handling.

#### 7. CLOSING

The Next Meeting is Tuesday, 21st November at 7.30pm in the School Library.